

Report of Assistant Solutions Architect

Report to Chief Information Officer

Date: March 2nd 2015

Subject: Report to seek approval to waive contract procedure rule 9.1 and enter into a contract for an Enterprise Agreement for the Council's GIS estate.

Are specific electoral Wards affected? If relevant, name(s) of Ward(s):	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number: Appendix A – Detailed cost breakdown	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No

Summary of main issues

1. The Council uses a number of components from the ESRI suite of products to support its Geographical Information System (GIS) Strategy.
2. These components support a number of key solutions across the Council, for example: the Electronic Service Delivery platform, the corporate website (www.leeds.gov.uk), Development Control, Environmental Action Services, Highways Maintenance and the Local Land and Property Gazetteer.
3. The licences to use these components were purchased on a perpetual basis, however, to ensure they are up-to-date with the relevant technical infrastructure and to provide staff with external support they are underpinned by a support and maintenance contract. This support is only available from ESRI UK Ltd.
4. The current support and maintenance contract expires 31st March 2015 with no options to extend.

Recommendations

5. The Chief Information Officer is recommended to approve the waiver of contract procedure rule 9.1 and enter into a contract with ESRI UK Ltd for the provision of an Enterprise Agreement for the Council's GIS estate.

1 Purpose of this report

- 1.1 This report is to seek approval to waive contract procedure rule 9.1 and enter into a contract with ESRI UK for the provision of the support and maintenance of GIS software.

2 Background information

- 2.1 The Council uses a number of components from the ESRI suite of products to support its Geographical Information System (GIS) Strategy.
- 2.2 These components support a number of key solutions across the Council, for example: the Electronic Service Delivery platform, the corporate website (www.leeds.gov.uk), Development Control, Environmental Action Services, Highways Maintenance and the Local Land and Property Gazetteer.
- 2.3 The licences to use these components were purchased on a perpetual basis, however, to ensure they are up-to-date with the relevant technical infrastructure and to provide staff with external support they are underpinned by a support and maintenance contract. This support is only available from ESRI UK Ltd.
- 2.4 The current support and maintenance contract expires 31st March 2015 with no options to extend. The cost of this support and maintenance in the last year of the contract was £78,757 and has historically increased each year in-line with inflation.
- 2.5 There is also a need to add a number of server-side licences to the existing estate to support the roll out of projects such as the Electronic Service Delivery platform and the EU Inspire Directive 2007. These represent a small increase on the existing estate and it would be impractical to procure an alternative solution to meet this requirement.

3 Main issues

Reason for Contracts Procedure Rules Waiver

- 3.1 The ESRI products are proprietary and therefore support and maintenance can only be provided by ESRI UK Ltd.

Consequences if the proposed action is not approved

- 3.2 Should the contract not be awarded to ESRI UK Ltd, the Council would be without support and maintenance on its GIS systems.
- 3.3 Without support and maintenance there is a significant risk to the availability and reliability of key systems as technical support and updates would not be available.

Advertising

- 3.4 The contract will be awarded using the Negotiated Procedure without prior publication of a contract notice under the Public Contract Regulations and a Voluntary Ex-Ante Transparency Notice will be published

4 Corporate Considerations

4.1 Consultation and Engagement

- 4.1.1 Consultation has taken place with key ICT stakeholders, the ICT Strategic Sourcing team, Intelligence Manager and the GIS Team Leader.

4.2 Equality and Diversity / Cohesion and Integration

- 4.2.1 There are no Equality and Diversity / Cohesion and Integration issues associated with this decision.

4.3 Council Policies and City Priorities

- 4.3.1 The GIS strategy underpins key elements of the Customer Access Strategy 2012-15. In particular web mapping enables the 'Where I Live' and 'Find My Bin Day' functionality on www.leeds.gov.uk. It is also central to the implementation of the new Customer Contact Platform developed using the Asidua CCP product. This will enable customers to report the location of graffiti, fly-tipping, potholes etc. online using a map.
- 4.3.2 The EU Inspire Directive 2007 requires local authorities to make available online spatial datasets that come under 34 separate environmental themes.
- 4.3.3 Web map services delivered via this technology will be key to the Climate Vulnerability Mapping project, which has been identified as one of the Council's Breakthrough Projects.

4.4 Resources and Value for Money

- 4.4.1 *A detailed cost breakdown is included at Appendix A – Detailed cost breakdown.*
- 4.4.2 *Two options are provided, the first is based upon a straight-forward purchase of support and maintenance with separate purchase of the additional licences. The second is an Enterprise Agreement which combines the two.*
- 4.4.3 *These costs are in-line with historical costs for both support and maintenance and the additional server-side licences.*
- 4.4.4 *No additional resources are required to implement this decision.*

4.5 Legal Implications, Access to Information and Call In

- 4.5.1 The decision is a Significant Operational Decision and is not subject to call in.
- 4.5.2 The contract will be awarded under the Public Contract Regulations 2015 using the Negotiated Procedure without prior publication of a contract notices under Regulation 32 (2)(b)(ii).

4.6 Risk Management

- 4.6.1 A contract management plan will be put in place and the ongoing contract risk will be managed through the Contract management process.

5 Conclusions

- 5.1 There is a need to maintain support and maintenance on the GIS estate. This support is only available from ESRI UK Ltd.
- 5.2 There is a need to make a small increase to the server-side licences.
- 5.3 The proposed Enterprise Agreement represents best value for the continued support and maintenance of the existing GIS estate together with the increase in server-side licences.

6 Recommendations

- 6.1 The Chief Information Officer is recommended to approve the waiver of contract procedure rule 9.1 and enter into a contract with ESRI UK Ltd for the provision of an Enterprise Agreement for the Council's GIS estate.

7 Background documents

- 7.1 Confidential Appendix A – Detailed cost breakdown.